

Terms & Conditions for the
Chartridge Conference Company Limited
(Private Functions)

1. In these Terms and Conditions 'the Company' means The Chartridge Conference Company Limited and 'the Client' means the person(s) named below of with whom the hiring contract is concluded.
2. The Client will be fully responsible for all persons and property brought onto the premises during the period of hire and will indemnify the Company against any claims in respect of loss, injury, or damage sustained by or to such persons or property other than claims in respect of death or personal injury or loss of property arising solely from the negligence of the Company, its servants or agents.
3. The Client will further be responsible:
 - a) for any damage caused to the premises or its contents by the client, its visitors, servants or agents
 - b) for ensuring that all persons brought to any part of the premises comply with licensing and other statutory requirements to which the Company is subject in respect of the premises.
4. The Company shall in no circumstances be held responsible for temporary closure of all or part of the premises or interruption or cancellation of the Client's booking caused by circumstances beyond the Company's control, including (without prejudice to the generality of the foregoing) any breakdown of machinery, failure of supply of electricity or gas, leakage of water, act of God, strike or industrial action. In these circumstances the Company will use its best endeavours to assist the Client.
5. The price of the facilities and service will be that as set out on the Contract.
6. Deposit payment, see enclosed Booking Conditions.
7. Cancellation Charges, see enclosed Booking Conditions.
8. Payment Terms, see enclosed Booking Conditions.
9. At the end of the function the Client, or their representative, will ensure that the premises are vacated promptly.
10. The Client and/or their guests are required to observe the Smoking Policy displayed in Reception and all other reasonable requests and instructions by the Company.
11. If any part or parts of this agreement are held by any court or tribunal to be illegal or unenforceable for any reason whatsoever such ruling shall not affect the remainder of this agreement which shall continue to have effect and be enforceable.
12. This agreement shall be construed in accordance with English Law and in the event of any dispute the English courts shall have exclusive jurisdiction.

I agree to the Terms and Conditions stated above:

DATE OF FUNCTION
TYPE OF FUNCTION
NAME(S) OF CLIENT
CLIENTS SIGNATURE
EXPECTED NUMBERS, AFTERNOON EVENING... ..
(copy to be signed and returned with confirmation, expected numbers and deposit).

Entertainment within the Marquee at Hitchin Priory
Summer 2009

As a grade one listed building we have to obtain planning consent for our marquee in the grounds. Part of this consent means that permission will be withdrawn if we do not monitor and control the noise level associated with it. This is due to being in a residential area.

As a direct result of this we have installed sound limiting equipment. It is a condition of use that any disco must agree to being controlled by use of this equipment.

The sound level has been agreed with our local environmental health department at 55dB and cannot be changed, nor can the position of speakers, as these need to be directed at the dance floor

It is essential that the disco contact us to agree the necessary arrangements.

Should the disco not conform to the noise limits it will be necessary to stop them playing.

If it becomes necessary to stop the disco due to a breach of this sound level limit, Hitchin Priory does not accept any financial or other liability.

It is therefore necessary for all entertainers to agree to the conditions as detailed above and we ask you to sign and return this document to us to confirm your acceptance of these procedures.

We thank you in anticipation and if we can provide any further information please do not hesitate to contact us.

I/We,* of the Disco named.....

am/are* pleased to agree to conform to the sound level of 55dB set within the marquee.

I/We* am/are* playing at the Marquee Event booked for the clients in the name of

.....

On the date of

Signed..... Dated.....

Print Name.....

FOR THE ENTERTAINMENT

Signed..... Dated.....

FOR HITCHIN PRIORY

****(delete as applicable)***